



**Special Education Advisory Committee Draft Meeting Minutes**  
**LCPS Administrative Building, 21000 Education Court, Ashburn, Virginia 20148**  
**SEAC Sponsored Presentation, 6:00 – 7:10 p.m., Business Meeting 7:15 – 8:30 p.m.**  
**Wednesday, October 12, 2022, Meeting [Livestream](#)**

**SEAC Sponsored Presentation: Strategic Planning for the Future: Office of Special Education and ONE LCPS 2027**

**Presenter: Tedra Richardson, Director of Special Education, Specialized Instruction**

Remember our Common Ground: Willingness to listen and open to growth; We care about students with disabilities; Listen to parents and always work collaboratively

Connection Before Content: Groups collaborated on bumper stickers based on the LCPS 2027 Strategic Plan for Excellence.

**Presentation: Office of Special Education for LCPS and our Strategic Direction**

Goal #1 Prepare students to be knowledgeable critical thinkers, communicators, collaborators, creators, and contributors. Went over SOL Pass Rates for students with disabilities compared with the statewide performance of students with disabilities.

Goal #2 Exemplary Staff: Cultivate high-performing teams of professionals committed to realizing our mission and goals. Current vacancies in different levels and categories within Special Education are posted in the presentation.

Goal #3 Enriched Division: Maintain an inclusive, safe, caring, rigorous learning environment as the foundation for the student growth.

Goal #4 Family Engagement: Enhance educational Excellence through building meaningful relationships with families and the community.

Strategic Priorities and Measures of Success for each goal can be found in Presentation which will be posted on LCPS SEAC website under October meeting.

Tabletop Activity: Groups were asked to go through the Office of Special Education Priorities from the presentation and make suggestions as to what should be focused on.

**SEAC Business Meeting:**

1. Welcome and Call to Order.  
Shehnaz Khan, SEAC Vice Chair Planning at 7:21pm
2. Public Comment.  
Talia Parvizi provided a public comment regarding school overcrowding and students with disabilities being placed in small, window-less spaces for classrooms.

3. Reports and Updates.

a. Chair Report.

**21-22 Community Concerns**

- Teacher, TA, and Paraprofessional Shortages.
- Effectiveness and consistency of implementation of the LCPS “Team-Taught” teaching model across LCPS. Two presentations were provided by the Department of Student Services on implementation models at the elementary and middle school levels. Parents with concerns are encouraged to reach out to the SEAC Executive Committee.
- VDOE findings on IEE guidelines.
- Escalated student behaviors and request for more training.
- Supports for after school activities. Update to VA IEP to address documenting needed supports.
- Speech Therapy Services.
- Meaningful Inclusion – new SEAC subcommittee formed to address.

**22-23 Community Concerns:**

- Teacher, TA, and Paraprofessional Shortages
- Combining Self-Contained Programs
- ASL not available at all High Schools which impacts students who need credit accommodations for a spoken or writing language. There are two online options:
  - Virtual Virginia-Full Year
  - Virtual Loudoun-Condensed Course-Full year in One Semester which could be difficult for some with disabilities.

b. Executive Committee.

- There will be a SEAC Quarterly Report to School Board, November 15, or December 13.
- We are looking for PTA/PTO Representatives from each school (currently 42 schools have reps).
- There are 5 open SEAC Membership positions
- November 2, 2022, SEAC Presentation, 6:00 p.m.: 2020-2021 SEAC Annual Report

c. Subcommittees.

*Policy and Compliance*, Co-Chairs, Shehnaz Khan & Craig Metz

- Upcoming topics include Team Teaching,
- Capping of Services,
- Review of updated IEE Guidelines,
- Student Behavior

*Specialized Programs:*

Transition, Co-Chair, Shehnaz Khan, with an open position

- 8 CAST sites;
- 10 students in Project Search;
- 9 students in “Start on Success”.
- Next meeting November 15, 2022 at 4:30 p.m.

- Demonstration of TEACH TOWN on November 15, 2022

Specialized Reading, Lorraine Hightower, Chair

- Subcommittee Meeting, November meeting agenda to be posted

Meaningful Inclusion, Liz Crotty & Heidi Bunkua, will be setting an agenda and first meeting soon.

- d. Parent Resource Services. Leann Kidwell
  - Preschool Child Find Chat: Developing Skills Through Play and Routine (10/26/22)
  - Specialized Reading & Math in Action: Engaging Strategies to Support Students at Home (11/16/2022)
  - All workshops are posted on the website
- e. School Board Liaison. Andrew Hoyler, Broad Run District.
  - Budget season is beginning.
  - Strategic Plan needs more work.
  - Many attendance zones are under review.
- f. Office of Special Education. Tedra Richardson, Director of Special Education, Specialized Instruction
  - Working to align with One LCPS 2027
  - Budget season to meet needs of students
  - October is Disability History and Awareness Month
4. Old Business.
 

None.
5. New Business.
 

Recommendations coming out of the Policy and Compliance Subcommittee on the Draft Policies below were reviewed and voted upon by membership with a quorum present (14 out of 16 members). Please see the slideshow, meeting recording, or posted review reports on the [SEAC Webpage](#) of each Draft Policy presented in the meeting for full detail on these policies, the changes recommended, and membership vote.

  - Draft Policy 7314, Duties and Responsibilities of Teachers. SEAC Vote: All recommendations approved 13 yes with 1 abstention
  - Draft Policy 8420, Student Medication, SEAC Vote: No recommendations.
  - Draft Policy 8155, School Assignment, SEAC Vote: Unanimous
  - Draft Policy 2310, Committees of the School Board, SEAC Vote: Unanimous
  - Draft Policy 2120, Election, Term of Office, and Vacancy in Office, No recommendations
  - Draft Policy 1020, Strategic Framework, No recommendations
  - Draft Policy 4160, Capital Improvement Program, SEAC Vote: Unanimous
  - Draft Policy 6130, Unpaid Meal Debt, SEAC Vote: Unanimous
  - Draft Policy 6140, Free and Reduced-Price Meal Services, SEAC Vote: Unanimous
  - Draft Policy 6510, Naming School Facilities, SEAC Vote: Unanimous
6. Adjourn 8:15 p.m.